

1) Sign into the NeT CGP Application.
<https://npdes-ereporting.epa.gov/net-cgp>

2) Click on your role, will be Signatory or Preparer



NETCGP: NeT - NPDES Stormwater
 Construction General Permit

Signatory

3) Select the Actions dropdown next to you permit. If you do not see your permit please follow help file on *How to Request Permissions to an Existing Permit*.

Actions	Project / Site Name	NPDES ID	Coverage Status <i>i</i>	Coverage Type <i>i</i>
+ <u>Actions</u> ▾	Example Project Site	UTRC03644	● Active	General Permit

4) Choose to Create NOT (Terminate) or Create Change NOI and answer prompts. Both of these actions will require someone with the Signatory role to certify the form before it is submitted.

Actions	Project / Site Name	NPDES ID	Coverage Status <i>i</i>	Coverage Type <i>i</i>
+ <u>Actions</u> ▾	Example Project Site	UTRC03644	● Active	General Permit
+ <u>View Form</u>				
+ <u>Create Change</u>		-	● Inactive	Low Erosivity Waiver
+ <u>Create NOT (Terminate)</u>		-	● Inactive	General Permit
+ <u>Cancel Coverage</u>		-	● Inactive	General Permit
+ <u>View Authorization</u>				
+ <u>View Payment History</u>		-	● Inactive	General Permit
+ <u>Manage User Permissions</u>				